**SHAYNE BARRAN**

7 Teak Street

Orange Grove Road

Trincity

1-868-334-3066

shaynebarran@hotmail.com

**PERSONAL SUMMARY AND CAREER OBJECTIVE**

I am a highly motivated, well-rounded and ambitious individual who will complete any task to which I commit my time, effort and my word. I am driven, dedicated and enthusiastic and have the potential to add value to any organization using my strong and diverse secondary school-level education. At present, I am enhancing my academic qualifications with work towards the award of the Associate of Chartered Certified Accountants (ACCA). A career in Accounting is my ultimate objective and I am confident that in 2016, I will take a major step towards achieving that goal through receipt of the ACCA qualification.

**ACADEMIC QUALIFICATIONS**

2014 –Present Associate of Chartered Certified Accountants

(ACCA) (Expected completion in 2016)

2014- Diploma in Accounting and Business

Level 1- Knowledge Exempted

Level 2-Fundamental Skills

**Courses Completed** Business and Corporate Law (F4)

Performance Management (F5)

Taxation UK (F6)

Financial Reporting (F7)

Financial Management (F9)

**Courses being pursued** Audit and Assurance (F8)

Level 3- Professional

**Courses being pursued** Governance and Ethics (P1)

2014 - Diploma in Accounting and Business

2013-2014 Associate of Chartered Certified Accountants (ACCA), School of Business and Computer Science (SBCS)

Foundations in Accountancy (FIA)

Certificate of achievement in Foundations of Management

Accounting (FMA) for scoring over 85% in exam

Certificate of achievement in Foundations of Financial Accounting (FFA) for scoring over 85% in exam

2009-2011 El Dorado East Secondary School

**CAPE QUALIFICATIONS** Caribbean Studies

Communication Studies

Mathematics

Economics

Geography

2004-2009 Trinity College East

**CSEC QUALIFICATIONS** English

Mathematics

Geography

Economics

Chemistry

Biology

**GCE QUALIFICATIONS**  Additional Mathematics

**EMPLOYMENT HISTORY**

2010-Present **Production Assistant**

Real Company LTD

Trincity

Duties:

Assist in organizing and supporting shooting of commercials.

Paying talents used.

Assist in others roles as necessary

2013 **Business Operations Assistant 1**

Immigration Division

Ministry of National Security

Port of Spain

Duties:

Processing passport applications

Printing of passports

2012 **Teller**

Republic Bank Limited

Trincity

Duties:

Customer Service

Performing routine banking transactions

**OTHER ACTIVITIES/AWARDS/ACHIEVEMENTS**

2015 Winner of Trinidad and Tobago International half marathon

2013-2015 Member of SBCS/ACCA cricket team

2012 Winner of Caribbean Financial Institution (CariFin) Games Urban Challenge

**PERSONAL ATTRIBUTES**

Cooperative, flexible/adaptable, self-motivated, uses initiative, ambitious, versatile.

**REFERENCES**

Ms. Sally Khan Mr. Alvin Rojas

Assistant Manager Lecturer

Republic Bank Limited SBCS

College Road 53-54 Sagan Drive,

Trincity Champs Fleurs

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